



The computer network and associated devices have been provided for us to use as a tool in our learning. We will be able to use the computers to get information from around the world to help us learn.

Care and usage of the equipment

- I will care and look after all the equipment related to ICT at Fulham Gardens PS. This includes computers, scanners, camera, printers, ipads, etc.
- I will not eat or drink near the computers.
- I will only use the computers when I have permission from a teacher.
- I will not copy, download or put my own software on the school computers as this may cause a virus or interfere with the operation of the network.

Work Habits

- I agree to follow all teacher instructions when using any ICT equipment, including the Internet.
- I will only read my own email.
- I will not give my password to anyone else.
- I will make sure any email I send shows politeness and respect as a representative of Fulham Gardens Primary School.
- I will not submit other people's work as my own.

Personal Safety

- I will not give out my email address if requested to do so on a website.
- I will not give out mine or anyone else's home address or phone number.
- I will tell a teacher if I find any information that makes me feel bad or uncomfortable.
- I will not meet or arrange to meet anyone I have met 'on-line'.

Mobile phone devices

Mobile phones are not to be used in classrooms or the school grounds. Mobile devices are to be handed in at the front office upon arrival and collected at the end of the day or when leaving the school. If a parent needs to make contact with a student, they are asked to phone the school and we will relay messages to students.

I agree that if I break this code I will be denied access to any ICT equipment. I am aware that I will need to negotiate with the Principal to regain access.

I have discussed this code of conduct with parents and or caregivers and agree to follow it.

Student name _____ **Room** _____

Student signature _____ **Date** ___/___/___

Parent signature _____ **Date** ___/___/___

